

# **Forward Plan**

## **Forward Plan December 2023 - March 2024**

**Denise Park, Chief Executive.**

**Democratic Services**

**Tel: 01254 585321**

# FORWARD PLAN

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### **The Local Authorities (Executive Arrangements), (Meetings and Access to Information) (England) Regulations 2012.**

**This is a formal notice under the above regulations that part of the Executive Board Meeting listed in this forward plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The matters likely to be considered in private are outlined in this forward plan.**

### **Forward plan**

The forward plan is a document that gives details of the items which require executive decisions in the near future by the Executive Board and are considered to be 'Key Decisions' relating to the Borough. Key Decisions are defined in the Council's Constitution (Part 5, section 4). The Executive Board will next meet on **11<sup>th</sup> JANUARY 2024**. Brief details of the key matters to be discussed on that date are contained in this document.

The Council will as far as possible conduct business of the Executive Board in public. However, at certain times it will be necessary for items to be considered in private. Where this is the case the Board will resolve that the report needs to be considered in private (referred to as Part 2 matters) because an item contains confidential or exempt information. What constitutes exempt information is detailed in the Access to Information Procedure Rules in the constitution (Part 4, section 2) and summarised below.

When an item is to be considered in private the Council will state the reasons why public are to be excluded from the meeting. The reasons will be outlined on the forward plan and on the agenda.

Representations can be made by the public as to why any matters indicated to be considered in private should be considered in public. The representations must be made at least 5 clear days before the meeting to the Chief Executive at the Town Hall in writing and giving reasons for their views.

### **What is a key decision?**

A key decision is a decision which would:

- result in the Council incurring expenditure which is or the making savings which are significant in terms of the Councils budget for that service or function to which the decision relates or;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

This Forward Plan contains Key Decisions to be taken by the Council's Executive Board during the period December 2023 – March 2024.

The Executive Board consists of the following Portfolios.

**Leader**  
**Adult Social Care and Health**  
**Children, Young People and Education**  
**Environment and Operations**  
**Public Health, Prevention and Wellbeing**  
**Digital and Customer Services**  
**Growth and Development**  
**Finance and Governance**

**Councillor Phil Riley**  
**Councillor Jackie Floyd**  
**Councillor Julie Gunn**  
**Councillor Jim Smith**  
**Councillor Damian Talbot**  
**Councillor Mahfooz Hussain**  
**Councillor Qesir Mahmood**  
**Councillor Vicky McGurk**

A period of up to one hour will be allowed at each Executive Board meeting to enable members of the public to make statements or to ask questions of members of the Board. This must be delivered to the Chief Executive by 4.00pm on the day prior to the meeting. The next scheduled meetings of the Executive Board are:

**2023**

7<sup>th</sup> December

**2024**

11<sup>th</sup> January, 8<sup>th</sup> February, 7<sup>th</sup> March, 11<sup>th</sup> April, 13<sup>th</sup> June

If you would like to have copies of the documents considered, please speak to the Contact Officer listed for that item. For further information, please contact Phil Llewellyn on 585369.

**Denise Park**  
**Chief Executive**

Leader

# Adult Social Care & Health

# Children, Young People and Education

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Wrap Around Childcare Programme</b>					
Date of Entry	To advise the Executive Board of the Governments planned Wrap Around Childcare Programme commencing September 2024.	Consultation will be undertaken as part of the annual childcare sufficiency assessment.	<b>Contact Officer</b>		
Date for Decision					
<b>8 Feb 2024</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Early Years Expanded Entitlements</b>					
Date of Entry	To advise the Executive Board of the Governments planned expansion of funded Early Years Entitlements commencing April 2024.	Consultation will take place as part of the annual assessment of childcare sufficiency	<b>Contact Officer</b>		
Date for Decision					
<b>8 Feb 2024</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

<b>Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Schools Capital Programme</b>					
Date of Entry	To present for consideration and approval the capital programme for Schools and Education for 2023-2024 academic year and variations for the 2022-2023 academic year.	All Community Controlled and Voluntary Controlled Schols are consulted annually to determine the proposed capital programme	Contact Officer  Carol Grimshaw, Lisa King		
<b>November 2023</b>					
Date for Decision					
<b>11 Jan 2024</b>					
Portfolios Affected					
<b>Executive Member for Children, Young People and Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Quarterly Fostering report</b>					
Date of Entry		None	Contact Officer		
<b>September 2023</b>					
Date for Decision					
<b>7 Mar 2024</b>					



Portfolios Affected			Amy Brooks, Suzanne Kinder, Louise Helm		
<b>Executive Member for Children, Young People and Education</b>					
<b>Children, Young People and Education</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Environment and Operations

# Digital and Customer Services

# Public Health, Prevention & Wellbeing

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Blackburn with Darwen Child Poverty Strategy 2024 - 2027</b>					
Date of Entry	Child Poverty Strategy 2024 - 2027	None			
Date for Decision					
<b>8 Feb 2024</b>					
Portfolios Affected					
<b>Executive Member for Public Health, Prevention &amp; Wellbeing, Executive Member for Children, Young People and Education Public Health Prevention and Wellbeing</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
			<b>Contact Officer</b>		
			Liz Johnston, Hannah Dean, Hayley Kilpatrick		

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Procurement Process for Tier 4 Substance Misuse Services</b>					
Date of Entry	Procurement process for Tier 4 Substance Misuse Services	None			Currently a Part 1 only report - this may change subject to
Date for Decision					

<b>11 Jan 2024</b>	(Inpatient Detox, Residential Rehab and Direct Access/Crisis Beds)		<b>Contact Officer</b>		advice from Legal & Finance
Portfolios Affected			Lee Girvan, Hayley Kilpatrick, Alyssa Smith, Hira Miah		
<b>Executive Member for Adults Social Care &amp; Health, Executive Member for Public Health, Prevention &amp; Wellbeing</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments	
<b>Blackburn with Darwen Sexual Health Strategy 2023 - 2028</b>						
Date of Entry	Blackburn with Darwen Sexual Health Strategy 2023 - 2028	None				
<b>November 2023</b>						
Date for Decision						
<b>11 Jan 2024</b>						
Portfolios Affected						<b>Contact Officer</b>
<b>Executive Member for Public Health, Prevention &amp; Wellbeing</b>						Hayley Kilpatrick, Natalie Dodd
Wards Affected						
<b>All Wards</b>						
<b>Exempt Information?</b>						

Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				
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# Growth and Development



Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Purchase of Land and Buildings at Holden Fold, Darwen for 'Specialist Affordable Housing Provision'</b>					
Date of Entry		None	PMO Growth		
Date for Decision					
<b>11 Jan 2024</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development</b>					
<b>Growth and Development</b>					
Wards Affected					
<b>Darwen East</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>North East Blackburn Masterplan</b>					
Date of Entry	Appointment of Consultant and Funding Approval together with Collaboration	None			
<b>November 2023</b>					
Date for Decision					
<b>8 Feb 2024</b>					
Portfolios Affected					

<b>Executive Member for Growth and Development</b>	Agreement Draft Heads of Terms		PMO Growth		
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Biodiversity - supporting the recovery of nature in Blackburn with Darwen</b>					
Date of Entry		None			
<b>November 2023</b>					
Date for Decision					
<b>8 Feb 2024</b>			<b>Contact Officer</b>		
Portfolios Affected			PMO Growth		
<b>Executive Member for Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Climate Impacts Frameworks SPD</b>					
Date of Entry	Approval to adopt SPD	None			

<b>July 2023</b>	following consultation on the draft and consideration of the accompanying consultation statement				
Date for Decision					
<b>8 Feb 2024</b>				<b>Contact Officer</b>	
Portfolios Affected				PMO Growth	
<b>Executive Member for Growth and Development</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Local Heritage List</b>					
Date of Entry	Update of local heritage listings following Growth Lancashire recommendations & P&H Committee considerations	None			
<b>June 2023</b>					
Date for Decision					
<b>7 Mar 2024</b>					
Portfolios Affected					
<b>Executive Member for Growth and Development</b>			<b>Contact Officer</b>		
Wards Affected			PMO Growth		
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
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<b>Asset Management Review</b>						
Date of Entry	Approval to proposals following review of Council's property estate	None				
<b>June 2023</b>						
Date for Decision						
<b>8 Feb 2024</b>						
Portfolios Affected						<b>Contact Officer</b>
<b>Executive Member for Growth and Development</b>						Simon Jones, PMO Growth
<b>Growth and Development</b>						
Wards Affected						
<b>All Wards</b>						
<b>Exempt Information?</b>						
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No					

# Finance and Governance

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Medium Term Financial Plan - Update</b>					
Date of Entry		None	<b>Contact Officer</b>  Dean Langton		
Date for Decision					
Portfolios Affected					
<b>Executive Member for Finance and GovernanceALL</b>					
Wards Affected					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Corporate Capital Budget Monitoring Quarter 1 2023-24</b>					
Date of Entry	Corporate Capital Budget and Balance Sheet Report 2023/24 Quarter 1	None	<b>Contact Officer</b>  Simon Ross		
Date for Decision					
<b>7 Sep 2023</b>					
Portfolios Affected					
<b>Executive Member for Finance and GovernanceFinance and Governance</b>					
Wards Affected					

<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>EB Corporate Revenue Budget Monitoring</b>					
Date of Entry	Corporate Revenue Budget Monitoring Quarter 1 2023-24	None	Simon Ross		
Date for Decision					
<b>7 Sep 2023</b>					
Portfolios Affected					
<b>Executive Member for Finance and Governance</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				

# Corporate Issues



Title	Subject	Consultation	Representations To	Documents Considered	Comments
<b>Irrecoverable Debts</b>					
Date of Entry	To seek approval to the write off of irrecoverable debts.	None	Dean Langton		
<b>November 2023</b>					
Date for Decision					
<b>7 Dec 2023</b>					
Portfolios Affected					
<b>Executive Member for Finance and Governance ALL</b>					
Wards Affected					
<b>All Wards</b>					
<b>Exempt Information?</b>					
Will the report include information that will require part of it to be considered in part 2? <b>If yes please give reasons</b>	No				